

Program Letter of Agreement for Education

KP Program:**Affiliate Program:** [Locating KP Residents are scheduled to rotate in]

This agreement between the [Affiliate Program] and the [KPNC Program] to define specific educational elements to comply with the requirements of the Accreditation Council for Graduate Medical Education (ACGME) program requirements for graduate medical education. This agreement does not take preference over legal affiliation contracts in place between KP and the Affiliate.

1. [Affiliate Site Director Name, Degree (e.g., MD/DO)] is the Affiliate Director who will assume administrative, educational, and supervisory responsibilities for the residents during the [Name of Rotation].
2. The Affiliate Site Director will be responsible for teaching, supervision, and formal evaluation of the residents' performance for this rotation. Educational goals and objectives of the rotation have been written, distributed to the faculty and trainees and are attached hereto [Note: Please remember to include the goals & objectives
3. Period of assignment & learners: [For "period of assignment", it can be renewed for at least 10yrs. For Learners, list an individual name or group of based on their levels of years (e.g., PGY2s)]
4. Salary, Benefits, Insurance and Workmen's Compensation
The residents' salary and benefits are provided and paid for by [KP Site]. The residents will be covered by [KP Site] malpractice policy during the rotation.
5. The policies and procedures, bylaws and rules and regulations of affiliate where relevant, will apply to [KP Site] residents while on rotation at [Affiliate Site].

KP Program Director

Date

Affiliate Site Director

Date

Theresa Azevedo-Rousso, MPA

Director & DIO

Kaiser Permanente Northern California UME/GME

[Note: Goals and Objectives need to be always included with the PLA]

Revised: May 2022