

2019 NEW RESIDENT ONBOARDING DOCUMENTS CHECKLIST

Please print in blue or black ink

RESIDENT INFORMATION

Resident Name:

Residency Program / Facility:

The following documents must be printed, signed, and submitted, along with this signed checklist, to your GME Program Coordinator no later than **July 7, 2019.**

Contact your GME Program Coordinator if you have any questions.

ONBOARDING DOCUMENTS

- Beneficiary Designation (MetLife)
- 3190 Domestic Partner Affidavit *
- 3195 Final Paycheck Beneficiary Designation
- 2870 Confidentiality Agreement
- 2860 Child Abuse Reporting Requirements
- 2950 Elder and Dependant Adult Abuse Reporting Requirements
- 3130 Beneficiary Designation Survivor Assistance
- 2862 Drug-Free Workplace Employee Acknowledgement
- Drug-free Workplace Policy
- Guidelines for Standard/Universal Precautions Against Exposure to Bloodborne Pathogens

** This form is only applicable to those who have a domestic partner.*

Resident/Fellow Signature _____

GME Program Coordinator Signature _____